



**WATFORD  
BOROUGH  
COUNCIL**

# **LICENSING SUB COMMITTEE**

**13 July 2021**

**10.30 am**

**Town Hall, Watford**

**Please note the start time of this meeting**

**Contact**

Jodie Kloss / Ian Smith  
[democraticservices@watford.gov.uk](mailto:democraticservices@watford.gov.uk)  
01923 278376 / 278323

For information about attending meetings please visit the council's [website](#).

**Publication date: 8 July 2021**

# Committee Membership

Councillors K Crout, M Devonish, S Feldman, A Grimston, P Hannon, M Hofman, A Khan, B Mauthoor, A Saffery, G Saffery, R Smith, B Stanton, J Stiff, D Watling and R Wenham

*The Sub-Committee to comprise 3 members from those listed above.*

## Agenda

### Part A – Open to the Public

1. **Committee membership/ election of a Chair**
2. **Disclosure of interests (if any)**
3. **Application for new Premises Licence - Polski Supermarket Mieszko, 259-261 St Albans Road (Pages 3 - 43)**

Report of the Senior Licensing Officer

## PART A

**Report to:** Licensing Sub Committee  
**Date of meeting:** Tuesday, 13 July 2021  
**Report of:** Senior Licensing Officer (AY)  
**Title:** Application for new Premises Licence - Polski Supermarket Mieszko, 259-261 St Albans Road, Watford WD24 5BJ

### 1.0 Summary

1.1 An application has been made by Mieszko Foodcity Watford Ltd for a new premises licence for the premises at 259-261 St Albans Road, Watford WD24 5BJ. The premises will be known as Polski Supermarket Mieszko.

1.2 During the consultation period representations against this application were received from a local resident.

1.3 Members are reminded that representations are only relevant if they relate to one or more of the licensing objectives. The four licensing objectives are;

- the prevention of crime and disorder
- the prevention of public nuisance
- public safety
- the protection of children from harm.

### 2.0 Risks

Nature of Risk	Consequence	Suggested Control Measures	Response <i>(Treat, tolerate, terminate, transfer)</i>	Risk Rating (the combination of severity and likelihood)
Appeal against decision by applicant or objector	Decision overturned by the courts with potential of costs being awarded against council if decision is	Determination of application given with detailed reasons and after considering evidence	Treat	2

	not justified or legal	before the committee, the Council's licensing policy, statutory guidance, and legislation		
Judicial review of decision by applicant, objectors, or consultees	Negative perception of the council and its licensing system	Treat in accordance with the legislation, the statutory guidance, and the council's licensing policy, with both applicants and objectors being given fair chance to present their arguments to the committee.	Treat	1

### 3.0 Recommendations

- 3.1 That the Licensing Sub-Committee determines whether to grant the application (amended as appropriate for the promotion of the licensing objectives) as set out in the report.

**Contact Officer:**

For further information on this report please contact: Austen Young telephone: 01923 278474 email: [austen.young@watford.gov.uk](mailto:austen.young@watford.gov.uk)

**Report approved by:** Justine Hoy, Head of Community Protection

#### 4.0 **Application**

##### 4.1 **Type of application**

4.2 Application for a new premises licence. The original application is attached at appendix 1.

##### 4.3 **Description of premises**

4.4 The premises is situated on St Albans Road. The premises is not currently licensed and has been formed after the sub-division of a larger premises.

4.5 Under policy LP1, the proposed use would be defined as an off-licence, where the premises are only licensed for sales of alcohol for consumption off the premises.

4.6 The premises is within the St Albans Road Sensitive Licensing Area (policy LP4). The area is a mix of commercial and residential properties, and as such would be defined as a 'residential area' for the purposes of policy LP2.

4.7 A map of the location of the premises is attached at appendix 2.

##### 4.8 **Licensable activities**

This application is requesting permission to provide the following licensable activities

<b>Licensable activity</b>	<b>Requested</b>
Plays	
Films	
Indoor sporting events	
Boxing or wrestling entertainment	
Live music	
Recorded music	
Performances of dance	
Entertainment of a similar description to live or recorded music, or dance	
Provision of late night refreshment	
Sale of alcohol for consumption on the premises	
Sale of alcohol for consumption off the premises	✓

##### 4.9 **Licensable hours**

The hours proposed in this application are detailed in the following table:

	<b>Off-sales of Alcohol</b>	<b>Opening Hours</b>
Monday	08:00 – 22:00	08:00 – 22:00
Tuesday	08:00 – 22:00	08:00 – 22:00
Wednesday	08:00 – 22:00	08:00 – 22:00
Thursday	08:00 – 22:00	08:00 – 22:00
Friday	08:00 – 23:00	08:00 – 23:00
Saturday	08:00 – 23:00	08:00 – 23:00
Sunday	08:00 – 22:00	08:00 – 22:00

4.10 The application does not request any non-standard timings or seasonal variations to the hours stated above.

5.0 **Background information**

5.1 The following background information is known about the premises.

5.2 **Proposed Designated Premises Supervisor**

5.3 Christopher Mitchener

5.4 **Closing date for representations**

5.5 18 June 2021

5.6 **Public notice published in newspaper**

5.7 4 June 2021

5.8 **Visits and Enforcement action**

5.9 The committee have requested that we note the history of visits and enforcement actions. There is no history of visits or enforcement action against this premises, although it must be noted that the premises are not currently licensed.

6.0 **Promotion of the licensing objectives**

6.1 The operating schedule submitted by the applicant to describe the steps that they intend to take to promote the licensing objectives is included within the application form attached at appendix 1.

6.2 As a result of discussions with the responsible authorities, members are advised that the operating schedule has been amended since the application was originally made. These amendments and any conditions agreed with the responsible authorities are detailed later in this report.

## 7.0 Representations

### 7.1 Responsible Authorities

7.2 The Police and applicant agreed a number of conditions to be attached to any licence granted following this application, and as a result of this agreement, the Police did not submit any formal representations. These conditions are covered later in the report.

7.3 No other responsible authority submitted representations or agreed any additional steps with the applicant.

### 7.4 Other Relevant Bodies

7.5 Representations have been received from the persons listed below.

Address	Representative Body? (Yes/No)	Representations made on which licensing objective(s)
St Albans Road	No	Prevention of public nuisance

7.6 These representations are attached at appendix 3.

7.7 The objector has been made aware of the conditions that were agreed with the Police. At the time of writing this report, no response has been received to confirm whether the Police conditions address the concerns raised in the representations or whether they would like to see any alternative conditions. Members may wish to enquire as to the objector's views on these conditions.

## 8.0 Policy considerations

8.1 The following provisions of the Licensing Act 2003 apply to this application:

- Sections 17 and 18 (Application for premises licence):  
Section 17 details the process which the applicant must have followed for the application to be considered valid. Section 18 describes the process by which an application for a premises licence is determined, including where relevant representations have been made as in this case.
- Sections 19 and 19A (mandatory conditions)  
These sections detail the mandatory conditions that would apply if the Sub-Committee was minded to grant a licence authorising the supply of alcohol.
- The Licensing Act 2003 (Hearings) Regulations 2005 (as amended):  
These regulations detail how hearings should be conducted to determine applications submitted under the Licensing Act.

## 8.2 Statutory guidance

8.3 The following provisions of the Secretary of State's guidance (April 2018) apply to this application:

- Paragraphs 2.15 - 2.21

These paragraphs concern the licensing objective of the prevention of public nuisance and give guidance on how it should be interpreted. With specific regards to noise, these paragraphs state that conditions will usually concern steps to control noise emanating from the premises and should focus on the most sensitive periods.

These paragraphs also explain that beyond the immediate area surrounding the premises, individuals are responsible for their own actions and are accountable in their own right. However, it may be reasonable for premises to display signage to inform customers to respect the rights of people living nearby, for example.

- Paragraphs 8.41 – 8.49

These paragraphs explain how steps should be taken to promote the licensing objectives. It is for the Sub-Committee to decide in the light of this guidance whether the measures offered by the applicant are appropriate to promote the licensing objectives. It is equally important to use the same measures when looking at any steps requested by a party making representations against an application.

- Paragraphs 9.31 – 9.41

These paragraphs explain that hearings should be focussed on the steps considered appropriate to the promotion of the licensing objectives, as well as how appropriate weight must be attributed to the steps to promote the licensing objectives, the representations presented by all parties, the statutory guidance, and the licensing authority's statement of licensing policy.

- Paragraphs 9.42 – 9.44

These paragraphs explain that when determining applications, the authority's determination should be evidence-based, as well as how to assess if a step is 'appropriate' for the promotion of the licensing objectives.

- Chapter 10

This chapter looks at best practice in relation to conditions that may be attached to a premises licence should it be believed that such conditions are appropriate to promote the licensing objectives. Any additional conditions requested by any party should be considered with reference to this chapter.



#### 8.4 **Statement of licensing policy**

8.5 The following paragraphs of the licensing authority's statement of licensing policy apply to this application:

- Policy LP1 – Premises definitions:  
Under this policy the premises are defined as an 'off-licence'.
- Policy LP2 – Location and operation of premises  
This policy sets out the approach to licensing premises when relevant representations are received, notwithstanding that each application is considered on its own merits.

This policy states that off-licences within residential areas 'will generally be allowed alcohol sales in accordance with the normal opening hours of the shop'.

- Policy LP8 – Prevention of public nuisance  
Under this policy the committee will consider any necessary measures to deal with the potential for public nuisance and/or antisocial behaviour where relevant representations have been received.
- Policy LP11 – Representations against applications  
This policy recommends the type of information that should be included in a representation. It also explains how representations will be dealt with.

8.6 The Sub-Committee is reminded of their duty under the Crime and Disorder Act 1998 to consider the crime and disorder implications of their decisions and the authority's responsibility to co-operate in the reduction of crime and disorder in the Borough.

8.7 The Sub-Committee is reminded that the Human Rights Act 1998 guarantees the right to a fair hearing for all parties in the determination of their civil rights. The Act also provides for the protection of property, which may include licences in existence, and the protection of private and family life.

#### 9.0 **Conditions**

9.1 Members will be aware that an operating schedule forms part of the licensing process. This document outlines what activities are proposed, the opening hours, and how the activities will be managed particularly in respect of the licensing objectives.

9.2 The most critical part of the operating schedule is the steps taken by the applicant to promote the four licensing objectives. Applicants are always reminded to take

careful consideration as to what is entered in this section as whatever is proposed will be translated as conditions on the licence.

9.3 Applicants should give consideration to the local area and reflect this in their application. It should demonstrate an awareness of the local community, local crime and disorder issues, and the local environment.

9.4 The applicant's original operating schedule for this application can be found in their application, which is attached at appendix 1.

9.5 **Conditions agreed with responsible authorities**

9.6 During the consultation period, the applicant agreed the following conditions with the Police:

1. The premises shall install and maintain a CCTV system. All entry, exit and point of sale areas will be covered by the cameras, and the images shall enable frontal identification of every person entering in any light condition. The system shall continually record whilst the premises is open for licensable activities and during all times when staff and customers remain on the premises. All recordings shall be stored for a minimum period of 28 days with date and time stamping. Recordings shall be made available to a Police officer or an authorised officer of the licensing authority upon request throughout the preceding 28 day period, providing that such requests are in connection with the prevention or detection of crime.
2. The Designated Premises Supervisor (DPS) or their delegate shall be conversant with the operation of the CCTV system, and shall be able to show a Police officer or an authorised officer of the licensing authority data or footage upon request.
3. The Premises Licence Holder (PLH) shall ensure that all tills in operation at the premises automatically provide age-related prompts to staff to check the age of the buyer when alcoholic products are passed through the till, or entered onto the till, for sale.
4. In addition to any other training, the premises licence holder shall ensure all staff are trained to prevent underage sales, to maintain the refusals book, enter sales correct on the tills so the prompts show when appropriate, and monitor staff to ensure their training is put into practise.
5. All sales of alcohol for consumption off the premises shall be in sealed containers only, and shall not be consumed on the premises.

6. No super-strength beer, lagers or ciders of 6.5% ABV (alcohol by volume) or above shall be sold at the premises, except for Polish brand beers, lagers or ciders which may be sold up to 7% ABV.
7. No single cans or bottles of beer or cider shall be sold at the premises. All sales of cans or bottles of beer, lager or cider must consist of at least two cans or bottles.
8. No sales of miniature spirits of any kind shall be permitted (for the purpose of this condition a miniature is anything less than 20cl).
9. There shall be no self-service of spirits on the premises.
10. Clearly visible signage is to be displayed at the entrances and at points of sale indicating it is illegal to sell alcohol to people under the age of 18.
11. A log (which may be electronically recorded) shall be kept detailing all refused sales of alcohol. The log should include the date and time of the refused sale and the name of the member of staff who refused the sale. The log shall be available for inspection at the premises by the police or an authorised officer of the licensing authority at all times whilst the premises is open.
12. An incident log shall be kept at the premises for at least 12 months, and made available on request to the DPS or Manager by an authorised officer of the licensing authority or the Watford Police Licensing Unit, which will record the following:
  - (a) all crimes reported to the premises or to the Police
  - (b) any incidents of disorder
  - (c) any failures or faults in the CCTV system
  - (d) all ejections of patrons
  - (e) seizures of fraudulent ID or other items
13. The Premises must implement a "Challenge 25" policy whereby all customers who appear to be under 25 must produce photographic identification in the form of a passport, driving licence or Proof of Age Scheme (P.A.S.S) approved identification before being allowed to purchase alcohol.
14. The Premises Licence Holder (PLH) or DPS shall ensure that orders of alcohol are dispatched to bona fide addresses only.
15. The PLH shall advertise their age verification policy and inform customers before the sales is completed that age and identity verification may be

required at delivery in accordance with the Premises Licence holder's age verification policy.

16. Delivery staff shall be trained in age verification process and training records to be maintained on site by the DPS.
17. No alcohol deliveries shall be made by post.
18. Notices shall be prominently displayed at exits requesting customers to respect the needs of local residents and leave the area quietly.

#### 9.7 **Conditions proposed by other objectors**

9.8 The representations received state that they would be agreeable for the licence to be issued with a terminal hour of 8pm.

#### 9.9 **Conditions consistent with the operating schedule**

9.10 Officers do not propose any additional conditions which are consistent with the applicant's operating schedule. It is acknowledged that some of the conditions agreed with the Police, specifically relating to CCTV, till prompts, 'Challenge 25', maintaining refusals and incident logs, are similar to steps volunteered in the operating schedule.

9.11 Officers are mindful that the representations ask for the premises to not operate beyond 8pm, but the operating schedule does state that the applicant wishes to be able to sell alcohol by online or telephone sales. Officers would ask members to consider whether it would be appropriate to attach conditions which state separate terminal hours for the opening times of the premises, which would dictate when customers would be allowed access to the premises, and for alcohol sales which could allow alcohol to be sold through remote orders after the premises has physically closed to customers.

9.12 This does not restrict the Sub-Committee's power to attach conditions from the pool (amended or otherwise) if they consider that they are appropriate, proportionate, justifiable and within the applicant's power to comply with.

#### 9.13 **Pool of Model Conditions**

9.14 In addition to any conditions proposed by the responsible authorities or objectors, the licensing authority also has its own pool of model conditions that may help mitigate the concerns raised in the representations.

- 9.15 Officers have not identified any specific conditions from the pool of model conditions which are considered to be appropriate or the promotion of the licensing objectives in this case.
- 9.16 A draft Premises Licence which reflects this application and the conditions which are proposed in the preceding paragraphs is attached at appendix 4.
- 10.0 **Officers' observations**
- 10.1 As relevant representations in respect of this application have been received, and which have not been withdrawn, the Licensing Sub-Committee acting on behalf of the licensing authority must make a determination on this application.
- 10.2 Officers can advise that mediation was offered in this case, but at the time of writing this report both parties had not agreed to take up the offer of mediation.
- 10.3 The conditions consistent with the operating schedule may be modified to alter or omit any of them or to add any new condition, including restricting the times at which licensable activities may be permitted by the premises licence.
- 10.4 Members are reminded that both applicants and objectors have the right to expand upon their original submissions, but should not introduce new evidence unless provided and circulated before the hearing, or introduced at the hearing with the agreement of all parties present.
- 10.5 The officers' observations and the comments regarding the representations are in no way meant to bind members. They are for guidance only and members may attach whatever weight they see fit.
- 10.6 Members are also to attach whatever weight they see fit to both the submissions of the applicant, and to the submissions of the objectors, when considering this application.
- 10.7 The Sub-Committee is reminded that it has a duty to "have regard" to the licensing policy but is not bound by it. However, should members wish to depart from the policy then detailed reasons for this must be given as part of any decision.
- 10.8 In determining this application, the Sub-Committee must have regard to the representations and take such steps as it considers appropriate for the promotion of licensing objectives. The steps are:
- (a) grant the application in full.

(b) modify the conditions of the licence volunteered by the applicant in the operating schedule, by altering or omitting or adding them.

(c) reject the whole or part of the application.

10.9 It is important that a licensing authority should give reasons for its decision in anticipation of any appeals. Failure to give adequate reasons could itself give rise to grounds for an appeal

### **Appendices**

Appendix 1 – Location plan

Appendix 2 – Operating schedule

Appendix 3 – Representations

Appendix 4 – Draft premises licence

### **Background Papers**

The following background papers were used in the preparation of this report. If you wish to inspect or take copies of the background papers, please contact the officer named on the front page of the report.

Licensing Act 2003

Amended guidance issued under section 182 of the Licensing Act 2003 (Home Office April 2018)

Licensing Act (Hearings) Regulations 2005

Watford Borough Council Licensing Policy (April 2021 – November 2023)

Watford Borough Council Pool of Model Conditions (January 2018)



Watford  
Application for a premises licence  
Licensing Act 2003

For help contact  
[licensing@watford.gov.uk](mailto:licensing@watford.gov.uk)  
Telephone: 01923 278476

\* required information

### Section 1 of 21

You can save the form at any time and resume it later. You do not need to be logged in when you resume.

System reference  This is the unique reference for this application generated by the system.

Your reference  You can put what you want here to help you track applications if you make lots of them. It is passed to the authority.

Are you an agent acting on behalf of the applicant?

Yes  No

Put "no" if you are applying on your own behalf or on behalf of a business you own or work for.

#### Applicant Details

\* First name

\* Family name

\* E-mail

Main telephone number  Include country code.

Other telephone number

Indicate here if the applicant would prefer not to be contacted by telephone

Is the applicant:

Applying as a business or organisation, including as a sole trader  
 Applying as an individual

A sole trader is a business owned by one person without any special legal structure. Applying as an individual means the applicant is applying so the applicant can be employed, or for some other personal reason, such as following a hobby.

#### Applicant Business

Is the applicant's business registered in the UK with Companies House?  Yes  No

Note: completing the Applicant Business section is optional in this form.

Registration number

Business name

If the applicant's business is registered, use its registered name.

VAT number

Put "none" if the applicant is not registered for VAT.

Legal status

Continued from previous page...

Applicant's position in the business

LIMITED COMPANY

Home country

United Kingdom

The country where the applicant's headquarters are.

**Registered Address**

Address registered with Companies House.

Building number or name

9

Street

WALMGATE ROAD

District

PERIVALE

City or town

GREENFORD

County or administrative area

MIDDLESEX

Postcode

UB6 7LH

Country

United Kingdom

**Agent Details**

\* First name

CHRIS

\* Family name

MITCHENER

\* E-mail

chris@licensingolutions.org.uk

Main telephone number

[REDACTED]

Include country code.

Other telephone number

[REDACTED]

Indicate here if you would prefer not to be contacted by telephone

Are you:

- An agent that is a business or organisation, including a sole trader  
 A private individual acting as an agent

A sole trader is a business owned by one person without any special legal structure.

**Agent Business**

Is your business registered in the UK with Companies House?

Yes  No

Note: completing the Applicant Business section is optional in this form.

Is your business registered outside the UK?

Yes  No

Business name

LICENSING SOLUTIONS

If your business is registered, use its registered name.

VAT number

- 566 4798 82

Put "none" if you are not registered for VAT.

Legal status

Sole Trader



Continued from previous page...

Your position in the business

Home country

The country where the headquarters of your business is located.

**Agent Business Address**

If you have one, this should be your official address - that is an address required of you by law for receiving communications.

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

**Section 2 of 21**

**PREMISES DETAILS**

I/we, as named in section 1, apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in section 2 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003.

**Premises Address**

Are you able to provide a postal address, OS map reference or description of the premises?

- Address     OS map reference     Description

**Postal Address Of Premises**

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

**Further Details**

Telephone number

Non-domestic rateable value of premises (£)

**Section 3 of 21****APPLICATION DETAILS**

In what capacity are you applying for the premises licence?

- An individual or individuals
- A limited company / limited liability partnership
- A partnership (other than limited liability)
- An unincorporated association
- Other (for example a statutory corporation)
- A recognised club
- A charity
- The proprietor of an educational establishment
- A health service body
- A person who is registered under part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales
- A person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 in respect of the carrying on of a regulated activity (within the meaning of that Part) in an independent hospital in England
- The chief officer of police of a police force in England and Wales

**Confirm The Following**

- I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities
- I am making the application pursuant to a statutory function
- I am making the application pursuant to a function discharged by virtue of Her Majesty's prerogative

**Section 4 of 21****NON INDIVIDUAL APPLICANTS**

Provide name and registered address of applicant in full. Where appropriate give any registered number. In the case of a partnership or other joint venture (other than a body corporate), give the name and address of each party concerned.

**Non Individual Applicant's Name**

Name

**Details**

Registered number (where applicable)

Description of applicant (for example partnership, company, unincorporated association etc)

Continued from previous page...

LIMITED COMPANY

**Address**

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

**Contact Details**

E-mail

Telephone number

Other telephone number

\* Date of birth  /  /   
dd mm yyyy

\* Nationality  [Documents that demonstrate entitlement to work in the UK](#)

Add another applicant

**Section 5 of 21**

**OPERATING SCHEDULE**

When do you want the premises licence to start?  /  /   
dd mm yyyy

If you wish the licence to be valid only for a limited period, when do you want it to end  /  /   
dd mm yyyy

Provide a general description of the premises

For example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off-supplies you must include a description of where the place will be and its proximity to the premises.

THIS IS A NEW ETHNIC BASED FOODCITY STORE INCLUDING A DELICATTESSAN AND ONLINE / TELEPHONE ORDERS TO BE DELIVERED AND COLLECTED, OPERATED BY EXPERIENCED RETAILERS WHO ALREADY OPERATE SEVERAL STORES OF WHICH ONE IS IN THE IMMEDIATE AREA AND THE OFF LICENCE FACILITY IS AN IMPORTANT PART OF THE SERVICE THAT SUCH A STORE IS EXPECTED TO PROVIDE. THE NEW STORE HAS BEEN CREATED BY DIVIDING A LARGER STORE INTO SMALLER UNITS AND WHILST IT DOES NOT HAVE ITS OWN RATEABLE VALUE WE HAVE AGREED WITH THE LICENSING TEAM BAND B FOR THE

*Continued from previous page...*

FEE. THE DPS IS TO BE VARIED TO SOMEBODY IN DAY TO DAY CONTROL OF THE LICENSABLE ACTIVITY BEFORE ANY ACTUAL SALES COMMENCE.

If 5,000 or more people are expected to attend the premises at any one time, state the number expected to attend

**Section 6 of 21**

**PROVISION OF PLAYS**

[See guidance on regulated entertainment](#)

Will you be providing plays?

- Yes  No

**Section 7 of 21**

**PROVISION OF FILMS**

[See guidance on regulated entertainment](#)

Will you be providing films?

- Yes  No

**Section 8 of 21**

**PROVISION OF INDOOR SPORTING EVENTS**

[See guidance on regulated entertainment](#)

Will you be providing indoor sporting events?

- Yes  No

**Section 9 of 21**

**PROVISION OF BOXING OR WRESTLING ENTERTAINMENTS**

[See guidance on regulated entertainment](#)

Will you be providing boxing or wrestling entertainments?

- Yes  No

**Section 10 of 21**

**PROVISION OF LIVE MUSIC**

[See guidance on regulated entertainment](#)

Will you be providing live music?

- Yes  No

**Section 11 of 21**

**PROVISION OF RECORDED MUSIC**

[See guidance on regulated entertainment](#)

Will you be providing recorded music?

- Yes  No

**Section 12 of 21**

**PROVISION OF PERFORMANCES OF DANCE**

[See guidance on regulated entertainment](#)

Continued from previous page...

Will you be providing performances of dance?

Yes  No

**Section 13 of 21**

**PROVISION OF ANYTHING OF A SIMILAR DESCRIPTION TO LIVE MUSIC, RECORDED MUSIC OR PERFORMANCES OF DANCE**

[See guidance on regulated entertainment](#)

Will you be providing anything similar to live music, recorded music or performances of dance?

Yes  No

**Section 14 of 21**

**LATE NIGHT REFRESHMENT**

Will you be providing late night refreshment?

Yes  No

**Section 15 of 21**

**SUPPLY OF ALCOHOL**

Will you be selling or supplying alcohol?

Yes  No

**Standard Days And Timings**

MONDAY

Start

End

Start

End

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

Give timings in 24 hour clock.  
(e.g., 16:00) and only give details for the days  
of the week when you intend the premises  
to be used for the activity.

Continued from previous page...

SATURDAY

Start 08:00

End 23:00

Start

End

SUNDAY

Start 08:00

End 22:00

Start

End

Will the sale of alcohol be for consumption:

- On the premises     Off the premises     Both

If the sale of alcohol is for consumption on the premises select on, if the sale of alcohol is for consumption away from the premises select off. If the sale of alcohol is for consumption on the premises and away from the premises select both.

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non-standard timings. Where the premises will be used for the supply of alcohol at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

State the name and details of the individual whom you wish to specify on the licence as premises supervisor

**Name**

First name

Family name

Date of birth

dd / mm / yyyy

Continued from previous page...

Enter the contact's address

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

United Kingdom

Personal Licence number  
(if known)

2005/00407/06EPEC

Issuing licensing authority  
(if known)

EASTLEIGH BOROUGH COUNCIL

**PROPOSED DESIGNATED PREMISES SUPERVISOR CONSENT**

How will the consent form of the proposed designated premises supervisor be supplied to the authority?

- Electronically, by the proposed designated premises supervisor
- As an attachment to this application

Reference number for consent form (if known)

CJM1

If the consent form is already submitted, ask the proposed designated premises supervisor for its 'system reference' or 'your reference'.

**Section 16 of 21**

**ADULT ENTERTAINMENT**

Highlight any adult entertainment or services, activities, or other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children

Give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups etc gambling machines etc.

NONE

**Section 17 of 21**

**HOURS PREMISES ARE OPEN TO THE PUBLIC**

**Standard Days And Timings**

MONDAY

Start 08:00

End 22:00

Start

End

Give timings in 24 hour clock. (e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

Continued from previous page...

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

SATURDAY

Start

End

Start

End

SUNDAY

Start

End

Start

End

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non standard timings. Where you intend to use the premises to be open to the members and guests at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

**Section 18 of 21**

**LICENSING OBJECTIVES**

Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b,c,d,e)



*Continued from previous page...*

List here steps you will take to promote all four licensing objectives together.

FULL ALARM SYSTEM, EXTENSIVE CCTV SYSTEM WITH 28 DAY RECORDING FACILITIES WITH ACCESS BY THE POLICE AND RESPONSIBLE AUTHORITIES UPON REQUEST TO THE DPS OR HIS DELEGATE, TRAINED STAFF WITH RECORDED INITIAL ALCOHOL TRAINING REGIME AND ONGOING 6 MONTHLY RECORDED REFRESHER TRAINING COPIES OF WHICH TO BE MADE AVAILABLE TO THE RESPONSIBLE AUTHORITIES OR THE POLICE UPON REQUEST TO THE DPS OR HIS DELEGATE, CHALLENGE 25 AND PROOF OF AGE INITIATIVE TO BE APPLIED TO ANY CUSTOMERS WHO APPEAR TO BE UNDER THE AGE OF 25, SUPPORTED BY FULL RECORDED STAFF TRAINING AND INSTORE CHALLENGE SIGNAGE, REFUSALS SYSTEM WITH REFUSALS BOOK OR COMPUTERISED TILL SYSTEM TO BE UTILISED TO RECORD ALL ALCOHOL REFUSALS TO BE MADE AVAILABLE TO THE RESPONSIBLE AUTHORITIES AND THE POLICE UPON REQUEST AND COPY KEPT FOR 12 MONTHS, AND A SEPERATE INCIDENT LOG TO BE MAINTAINED AND MADE AVAILABLE TO THE RESPONSIBLE AUTHORITIES OR THE POLICE UPON REQUEST TO THE DPS OR HIS DELEGATE, TILL PROMPTS FOR ALCOHOL PRODUCTS TO BE UTILISED TO AVOID UNDER AGE SALES, ALL SPIRITS TO BE DISPLAYED BEHIND THE TILL AREA, ALL ONLINE/TELEPHONE DELIVERED AND COLLECTED SALES TO FOLLOW A SET PROCEDURE TO ENSURE THAT ANY ORDER PLACED IS MADE BY AND RECEIVED BY CUSTOMERS AGED OVER 18

b) The prevention of crime and disorder

ALARM SYSTEM, CCTV SYSTEM WITH RECORDING FACILITY, TRAINED STAFF, CHALLENGE 25 , REFUSALS SYSTEM AND INCIDENT LOG, SIGNAGE REQUESTING CUSTOMERS TO RESPECT OUR NEIGHBOURS

c) Public safety

STAFF TRAINED IN FIRE SAFETY PROCEDURES AND THE USE OF FIRE SAFETY EQUIPMENT, FIRE FIGHTING EQUIPMENT

d) The prevention of public nuisance

STAFF TRAINED TO DEAL WITH SITUATIONS, CCTV, NOTICES

e) The protection of children from harm

FULL ALCOHOL TRAINING REGIME IN USE WITH RECORDED ALCOHOL TRAINING AND ONGOING RECORDED REFRESHER TRAINING TO BE CARRIED OUT EVERY SIX MONTHS, CHALLENGE 25 TRADING INITIATIVE EMBRACED, CHALLENGE SIGNAGE, REFUSALS SYSTEM AND REFUSALS BOOK

**Section 19 of 21**

**NOTES ON DEMONSTRATING ENTITLEMENT TO WORK IN THE UK**

*Continued from previous page...*

**Entitlement to work/immigration status for individual applicants and applications from partnerships which are not limited liability partnerships:**

A licence may not be held by an individual or an individual in a partnership who is resident in the UK who:

- does not have the right to live and work in the UK; or
- is subject to a condition preventing him or her from doing work relating to the carrying on of a licensable activity.

Any premises licence issued in respect of an application made on or after 6 April 2017 will become invalid if the holder ceases to be entitled to work in the UK.

Applicants must demonstrate that they have an entitlement to work in the UK and are not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity. They do this in one of two ways: 1) by providing with this application copies or scanned copies of the documents listed below (which do not need to be certified), or 2) by providing their 'share code' to enable the licensing authority to carry out a check using the Home Office online right to work checking service (see below).

**Documents which demonstrate entitlement to work in the UK**

- An expired or current passport showing the holder, or a person named in the passport as the child of the holder, is a British citizen or a citizen of the UK and Colonies having the right of abode in the UK (please see note below about which sections of the passport to copy).
- An expired or current passport or national identity card showing the holder, or a person named in the passport as the child of the holder, is a national of a European Economic Area country or Switzerland.
- A Registration Certificate or document certifying permanent residence issued by the Home Office to a national of a European Economic Area country or Switzerland.
- A Permanent Residence Card issued by the Home Office to the family member of a national of a European Economic Area country or Switzerland.
- A current Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder indicating that the person named is allowed to stay indefinitely in the UK, or has no time limit on their stay in the UK.
- A current passport endorsed to show that the holder is exempt from immigration control, is allowed to stay indefinitely in the UK, has the right of abode in the UK, or has no time limit on their stay in the UK.
- A current Immigration Status Document issued by the Home Office to the holder with an endorsement indicating that the named person is allowed to stay indefinitely in the UK or has no time limit on their stay in the UK, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A birth or adoption certificate issued in the UK, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A birth or adoption certificate issued in the Channel Islands, the Isle of Man or Ireland **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A certificate of registration or naturalisation as a British citizen, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.

*Continued from previous page...*

- A current passport endorsed to show that the holder is allowed to stay in the JK and is currently allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity.
- A current Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder which indicates that the named person can currently stay in the JK and is allowed to work relation to the carrying on of a licensable activity.
- A current Residence Card issued by the Home Office to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights or residence.
- A current Immigration Status Document containing a photograph issued by the Home Office to the holder with an endorsement indicating that the named person may stay in the JK, and is allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity **when produced in combination with an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.**
- A Certificate of Application, **less than 6 months old**, issued by the Home Office under regulation 18(3) or 20(2) of the Immigration (European Economic Area) Regulations 2016, to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence.
- Reasonable evidence that the person has an outstanding application to vary their permission to be in the JK with the Home Office such as the Home Office acknowledgement letter or proof of postage evidence, or reasonable evidence that the person has an appeal or administrative review pending on an immigration decision, such as an appeal or administrative review reference number.
- Reasonable evidence that a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence in exercising treaty rights in the JK including:-
  - evidence of the applicant's own identity – such as a passport,
  - evidence of their relationship with the European Economic Area family member – e.g. a marriage certificate, civil partnership certificate or birth certificate, and
  - evidence that the European Economic Area national has a right of permanent residence in the JK or is one of the following if they have been in the UK for more than 3 months:
    - (i) working e.g. employment contract, wage slips, letter from the employer,
    - (ii) self-employed e.g. contracts, invoices, or audited accounts with a bank,
    - (iii) studying e.g. letter from the school, college or university and evidence of sufficient funds; or
    - (iv) self-sufficient e.g. bank statements.

Family members of European Economic Area nationals who are studying or financially independent must also provide evidence that the European Economic Area national and any family members hold comprehensive sickness insurance in the UK. This can include a private medical insurance policy, an EHIC card or an S1, S2 or S3 form.

**Original documents must not be sent to licensing authorities.** If the document copied is a passport, a copy of the following pages should be provided:-

- (i) any page containing the holder's personal details including nationality;
- (ii) any page containing the holder's photograph;
- (iii) any page containing the holder's signature;
- (iv) any page containing the date of expiry; and
- (v) any page containing information indicating the holder has permission to enter or remain in the UK and is permitted to work

*Continued from previous page...*

If the document is not a passport, a copy of the whole document should be provided.

Your right to work will be checked as part of your licensing application and this could involve us checking your immigration status with the Home Office. We may otherwise share information with the Home Office. Your licence application will not be determined until you have complied with this guidance.

#### Home Office online right to work checking service

As an alternative to providing a copy of the documents listed above, applicants may demonstrate their right to work by allowing the licensing authority to carry out a check with the Home Office online right to work checking service.

To demonstrate their right to work via the Home Office online right to work checking service, applicants should include in this application their 9-digit share code (provided to them upon accessing the service at <https://www.gov.uk/prove-right-to-work>) which, along with the applicant's date of birth (provided within this application), will allow the licensing authority to carry out the check.

In order to establish the applicant's right to work, the check will need to indicate that the applicant is allowed to work in the United Kingdom and is not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity.

An online check will not be possible in all circumstances because not all applicants will have an immigration status that can be checked online. The Home Office online right to work checking service sets out what information and/or documentation applicants will need in order to access the service. Applicants who are unable to obtain a share code from the service should submit copy documents as set out above.

Section 20 of 21

NOTES ON REGULATED ENTERTAINMENT

*Continued from previous page...*

In terms of specific **regulated entertainments** please note that:

- Plays: no licence is required for performances between 08:00 and 23:00 on any day, provided that the audience does not exceed 500.
- Films: no licence is required for 'not-for-profit' film exhibition held in community premises between 08:00 and 23:00 on any day provided that the audience does not exceed 500 and the organiser (a) gets consent to the screening from a person who is responsible for the premises; and (b) ensures that each such screening abides by age classification ratings.
- Indoor sporting events: no licence is required for performances between 08:00 and 23:00 on any day, provided that the audience does not exceed 1000.
- Boxing or Wrestling Entertainment: no licence is required for a contest, exhibition or display of Greco-Roman wrestling, or freestyle wrestling between 08:00 and 23:00 on any day, provided that the audience does not exceed 1000. Combined fighting sports – defined as a contest, exhibition or display which combines boxing or wrestling with one or more martial arts – are licensable as a boxing or wrestling entertainment rather than an indoor sporting event.
- Live music: no licence permission is required for:
  - a performance of unamplified live music between 08:00 and 23:00 on any day, on any premises.
  - a performance of amplified live music between 08:00 and 23:00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
  - a performance of amplified live music between 08:00 and 23:00 on any day, in a workplace that is not licensed to sell alcohol on those premises, provided that the audience does not exceed 500.
  - a performance of amplified live music between 08:00 and 23:00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
  - a performance of amplified live music between 08:00 and 23:00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school or (iii) the health care provider for the hospital.
- Recorded Music: no licence permission is required for:
  - any playing of recorded music between 08:00 and 23:00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
  - any playing of recorded music between 08:00 and 23:00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
  - any playing of recorded music between 08:00 and 23:00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school proprietor or (iii) the health care provider for the hospital.

Continued from previous page...

- Dance: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500. However, a performance which amounts to adult entertainment remains licensable.
- Cross activity exemptions: no licence is required between 08.00 and 23.00 on any day, with no limit on audience size for:
  - o any entertainment taking place on the premises of the local authority where the entertainment is provided by or on behalf of the local authority;
  - o any entertainment taking place on the hospital premises of the health care provider where the entertainment is provided by or on behalf of the health care provider;
  - o any entertainment taking place on the premises of the school where the entertainment is provided by or on behalf of the school proprietor; and
  - o any entertainment (excluding films and a boxing or wrestling entertainment) taking place at a travelling circus, provided that (a) it takes place within a moveable structure that accommodates the audience, and (b) that the travelling circus has not been located on the same site for more than 28 consecutive days.

Section 21 of 21

#### PAYMENT DETAILS

This fee must be paid to the authority. If you complete the application online, you must pay it by debit or credit card.

Premises Licence Fees are determined by the non-domestic rateable value of the premises.

To find out a premises non domestic rateable value go to <https://www.tax.service.gov.uk/business-rates-find/search>.

Band A - No RV to £4300 £100.00

Band B - £4301 to £33000 £190.00

Band C - £33001 to £8700 £315.00

Band D - £87001 to £12500 £450.00\*

Band E - £125001 and over £635.00\*

\*If the premises rateable value is in Bands D or E and the premises is primarily used for the consumption of alcohol on the premises then you are required to pay a higher fee

Band D - £87001 to £12500 £900.00

Band E - £125001 and over £1,905.00

There is an exemption from the payment of fees in relation to the provision of regulated entertainment at church halls, chapel halls or premises of a similar nature, village halls, parish or community halls, or other premises of a similar nature. The costs associated with these licences will be met by central Government. If, however, the licence also authorises the use of the premises for the supply of alcohol or the provision of late night refreshment, a fee will be required.

Schools and sixth form colleges are exempt from the fees associated with the authorisation of regulated entertainment where the entertainment is provided by and at the school or college and for the purposes of the school or college.

If you operate a large event you are subject to ADDITIONAL fees based upon the number in attendance at any one time

Capacity 5000-9999 £1,000.00

Capacity 10000 -14999 £2,000.00

Capacity 15000-19999 £4,000.00

Capacity 20000-29999 £8,000.00

Capacity 30000-39000 £16,000.00

Capacity 40000-49999 £24,000.00

Capacity 50000-59999 £32,000.00

Capacity 60000-69999 £40,000.00

Capacity 70000-79999 £48,000.00

Capacity 80000-89999 £56,000.00

Capacity 90000 and over £64,000.00

\* Fee amount (£)

190.00

#### DECLARATION

[Applicable to individual applicants only, including those in a partnership which is not a limited liability partnership] I

Continued from previous page...

\* understand I am not entitled to be issued with a licence if I do not have the entitlement to live and work in the UK (or if I am subject to a condition preventing me from doing work relating to the carrying on of a licensable activity) and that my licence will become invalid if I cease to be entitled to live and work in the UK.

The DPS named in this application form is entitled to work in the UK (and is not subject to conditions preventing him or her from doing work relating to a licensable activity) and I have seen a copy of his or her proof of entitlement to work, if appropriate.

Ticking this box indicates you have read and understood the above declaration

This section should be completed by the applicant, unless you answered "Yes" to the question "Are you an agent acting on behalf of the applicant?"

\* Full name

\* Capacity

\* Date  /  /   
dd mm yyyy

Once you're finished you need to do the following:

1. Save this form to your computer by clicking file/save as...
2. Go back to <https://www.gov.uk/apply-for-a-licence/premises-licence/watford/apply-1> to upload this file and continue with your application.

Don't forget to make sure you have all your supporting documentation to hand.

IT IS AN OFFENCE LIABLE TO SUMMARY CONVICTION TO A FINE OF ANY AMOUNT UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION

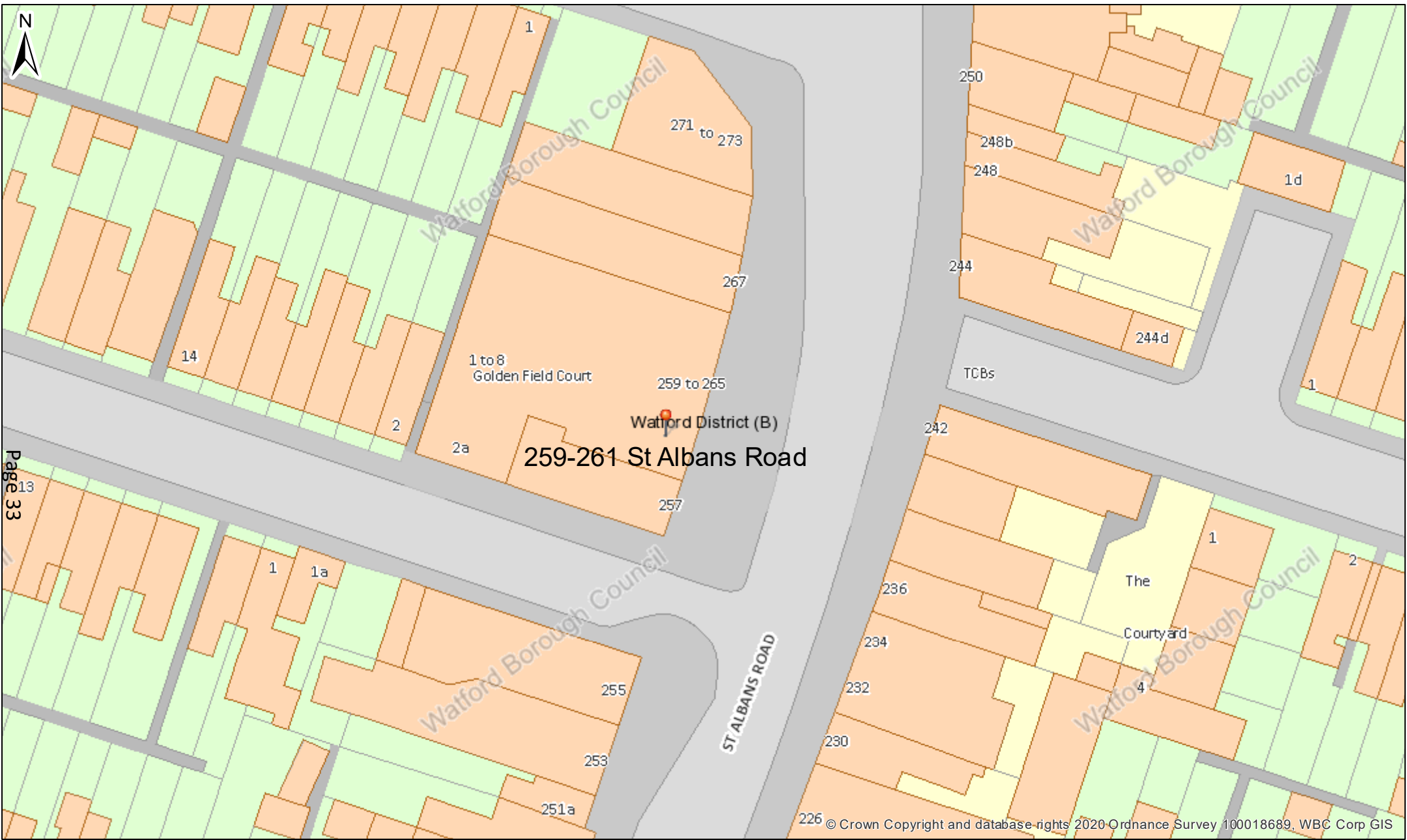
IT IS AN OFFENCE UNDER SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY KNOW, OR HAVE REASONABLE CAUSE TO BELIEVE, THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF THEIR IMMIGRATION STATUS. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO CONDITIONS AS TO EMPLOYMENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION, ASYLUM AND NATIONALITY ACT 2006 AND PURSUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN OFFENCE WHERE THEY DO SO IN THE KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE EMPLOYEE IS DISQUALIFIED

**OFFICE USE ONLY**

Applicant reference number	<input type="text" value="Balakumar Watford"/>
Fee paid	<input type="text"/>
Payment provider reference	<input type="text"/>
ELMS Payment Reference	<input type="text"/>
Payment status	<input type="text"/>
Payment authorisation code	<input type="text"/>
Payment authorisation date	<input type="text"/>
Date and time submitted	<input type="text"/>
Approval deadline	<input type="text"/>
Error message	<input type="text"/>
Is Digitally signed	<input type="checkbox"/>

[1](#) [2](#) [3](#) [4](#) [5](#) [6](#) [7](#) [8](#) [9](#) [10](#) [11](#) [12](#) [13](#) [14](#) [15](#) [16](#) [17](#) [18](#) [19](#) [20](#) [21](#) [Next >](#)





## APPENDIX 3

From: noor khan  
Sent: 04 June 2021 18:44  
To: Austen Young  
Subject: Re: 21/00433/pre

Dear Sir/Madame,  
I live beside the shop.  
Like I emailed before, I do not mind for the new shop to have the license from 8am till 8pm. I have four kids, they are small.  
The shop is on main street, it will be very noisy after 8pm.

On 4 Jun 2021, at 16:06, Austen Young <Austen.Young@watford.gov.uk> wrote:

Dear Mr Zaman

Thank you for your email.

I am sorry but I am not sure exactly what you wish to comment with regards to this application. You mention that opening until 11pm will be noisy but please can you let me know more information about your concerns and the noise? Please can you also confirm if you are saying that you would be happy with granting a licence until 8pm? If you wish to object to the licence then I will need more information from you.

Please can I have your reply before 18 June? This is when the consultation period ends, and after this date I can accept no more comments. If you wish to object, I will need your comments before this date. We can discuss any possible comments that you wish to make, or how to make comments that can be accepted by the council, until this date.

Please do not hesitate to contact me should you have any queries

Regards

Austen

Austen Young  
Senior Licensing Officer  
Community Protection  
Watford Borough Council  
Town Hall, Watford, WD17 3EX  
01923 278476  
watford.gov.uk

-----Original Message-----

From: noor khan  
Sent: 04 June 2021 14:26  
To: Licensing (Watford)

Subject: 21/00433/pre

Der sair

My name is noor Zaman I live in XXX St Albans road Wd24 5bj I don't mand the apply license tell 8 am too 8 pm Monday too Friday because I have 4 kids so if the open tell 11 pm it will noisy a lot thank you



**APPENDIX 4**

**Licensing Act 2003  
Schedule 12  
Part A**

Regulation 33,34

**Premises Licence**

<b>Premises Licence Number</b>	21/00433/PRE
--------------------------------	--------------

**Part 1 – Premises Details**

<b>Postal address of premises, or if none, ordnance survey map reference or description, including Post Town, Post Code</b>	
Polski Supermarket Mieszko 259-261 St Albans Road Watford WD24 5BJ	
<b>Telephone number</b>	

<b>Where the licence is time limited, the dates</b>
From 13th July 2021

<b>Licensable activities authorised by the licence and the times the licence authorises the carrying out of licensable activities</b>
Sale of Alcohol by Retail (for consumption off the premises only)
Friday & Saturday 08:00 - 23:00
Sunday to Thursday 08:00 - 22:00

<b>The opening hours of the premises</b>
Friday & Saturday 08:00 - 23:00
Sunday to Thursday 08:00 - 22:00

**Part 2**

**Name, (registered) address, telephone number and email (where relevant) of holder of premises licence**

Mieszko Foodcity Watford Ltd  
9 Walmgate Road  
Perivale  
Greenford  
UB6 7LH

**Registered number of holder, for example company number, charity number (where applicable)**

Registered Business Number - 08414872

**Name, address and telephone number of designated premises supervisor where the premises licence authorises for the supply of alcohol**

[Redacted for the purposes of this report]

**Personal licence number and issuing authority of personal licence held by designated premises supervisor where the premises licence authorises for the sale of alcohol**

Personal licence number: 2005/00407/06EPEC  
Licensing Authority: Eastleigh Borough Council

## Annex 1 – Mandatory conditions

- No supply of alcohol may be made under the premises licence –
  - (a) at a time when there is no designated premises supervisor in respect of the premises licence, or
  - (b) at a time when the designated premises supervisor does not hold a personal licence or his personal licence is suspended.
- Every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence.
- (1) The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sale or supply of alcohol.
  - (2) The designated premises supervisor in relation to the premises licence must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.
  - (3) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either—
    - (a) a holographic mark, or
    - (b) an ultraviolet feature.
- A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price.

For the purposes of this condition -

- (a) “duty” is to be construed in accordance with the Alcoholic Liquor Duties Act 1979;
- (b) “permitted price” is the price found by applying the formula –

$$P = D + (D \times V)$$

where -

- (i) P is the permitted price,
  - (ii) D is the amount of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol, and
  - (iii) V is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol;
- (c) “relevant person” means, in relation to premises in respect of which there is in force a premises licence -
    - (i) the holder of the premises licence,
    - (ii) the designated premises supervisor (if any) in respect of such a licence, or
    - (iii) the personal licence holder who makes or authorises a supply of alcohol under such a licence;

(d) “relevant person” means, in relation to premises in respect of which there is in force a club premises certificate, any member or officer of the club present on the premises in a capacity which enables the member or officer to prevent the supply in question; and

(e) “value added tax” means value added tax charged in accordance with the Value Added Tax Act 1994.

- Where the permitted price would (apart from this paragraph) not be a whole number of pennies, the price given by that sub-paragraph shall be taken to be the price actually given by that sub-paragraph rounded up to the nearest penny.

- (1) Sub-paragraph (2) applies where the permitted price on a day (“the first day”) would be different from the permitted price on the next day (“the second day”) as a result of a change to the rate of duty or value added tax.

(2) The permitted price which would apply on the first day applies to sales or supplies of alcohol which take place before the expiry of the period of 14 days beginning on the second day.

DRAFT

## **Annex 2 – Conditions consistent with the Operating Schedule**

**The following conditions were agreed between the applicant and the Police to form part of the operating schedule for the application:**

1. The premises shall install and maintain a CCTV system. All entry, exit and point of sale areas will be covered by the cameras, and the images shall enable frontal identification of every person entering in any light condition. The system shall continually record whilst the premises is open for licensable activities and during all times when staff and customers remain on the premises. All recordings shall be stored for a minimum period of 28 days with date and time stamping. Recordings shall be made available to a Police officer or an authorised officer of the licensing authority upon request throughout the preceding 28 day period, providing that such requests are in connection with the prevention or detection of crime.
2. The Designated Premises Supervisor (DPS) or their delegate shall be conversant with the operation of the CCTV system, and shall be able to show a Police officer or an authorised officer of the licensing authority data or footage upon request.
3. The Premises Licence Holder (PLH) shall ensure that all tills in operation at the premises automatically provide age-related prompts to staff to check the age of the buyer when alcoholic products are passed through the till, or entered onto the till, for sale.
4. In addition to any other training, the premises licence holder shall ensure all staff are trained to prevent underage sales, to maintain the refusals book, enter sales correct on the tills so the prompts show when appropriate, and monitor staff to ensure their training is put into practise.
5. All sales of alcohol for consumption off the premises shall be in sealed containers only, and shall not be consumed on the premises.
6. No super-strength beer, lagers or ciders of 6.5% ABV (alcohol by volume) or above shall be sold at the premises, except for Polish brand beers, lagers or ciders which may be sold up to 7% ABV.
7. No single cans or bottles of beer or cider shall be sold at the premises. All sales of cans or bottles of beer, lager or cider must consist of at least two cans or bottles.
8. No sales of miniature spirits of any kind shall be permitted (for the purpose of this condition a miniature is anything less than 20cl).
9. There shall be no self-service of spirits on the premises.
10. Clearly visible signage is to be displayed at the entrances and at points of sale indicating it is illegal to sell alcohol to people under the age of 18.
11. A log (which may be electronically recorded) shall be kept detailing all refused sales of alcohol. The log should include the date and time of the refused sale and the name of the member of staff who refused the sale. The log shall be available for inspection at the premises by the police or an authorised officer of the licensing authority at all times whilst the premises is open.
12. An incident log shall be kept at the premises for at least 12 months, and made available on request to the DPS or Manager by an authorised officer of the licensing authority or the Watford Police Licensing Unit, which will record the following:
  - (a) all crimes reported to the premises or to the Police
  - (b) any incidents of disorder
  - (c) any failures or faults in the CCTV system



- (d) all ejections of patrons
  - (e) seizures of fraudulent ID or other items
13. The Premises must implement a "Challenge 25" policy whereby all customers who appear to be under 25 must produce photographic identification in the form of a passport, driving licence or Proof of Age Scheme (P.A.S.S) approved identification before being allowed to purchase alcohol.
  14. The Premises Licence Holder (PLH) or DPS shall ensure that orders of alcohol are dispatched to bona fide addresses only.
  15. The PLH shall advertise their age verification policy and inform customers before the sales is completed that age and identity verification may be required at delivery in accordance with the Premises Licence holder's age verification policy.
  16. Delivery staff shall be trained in age verification process and training records to be maintained on site by the DPS.
  17. No alcohol deliveries shall be made by post.
  18. Notices shall be prominently displayed at exits requesting customers to respect the needs of local residents and leave the area quietly.

**Annex 3 – Conditions attached after a hearing by the licensing authority**

**No conditions have currently been proposed to be attached to this licence by the objectors to this application, with the exception of amending the operating hours, and no conditions have been identified from the pool of model conditions.**

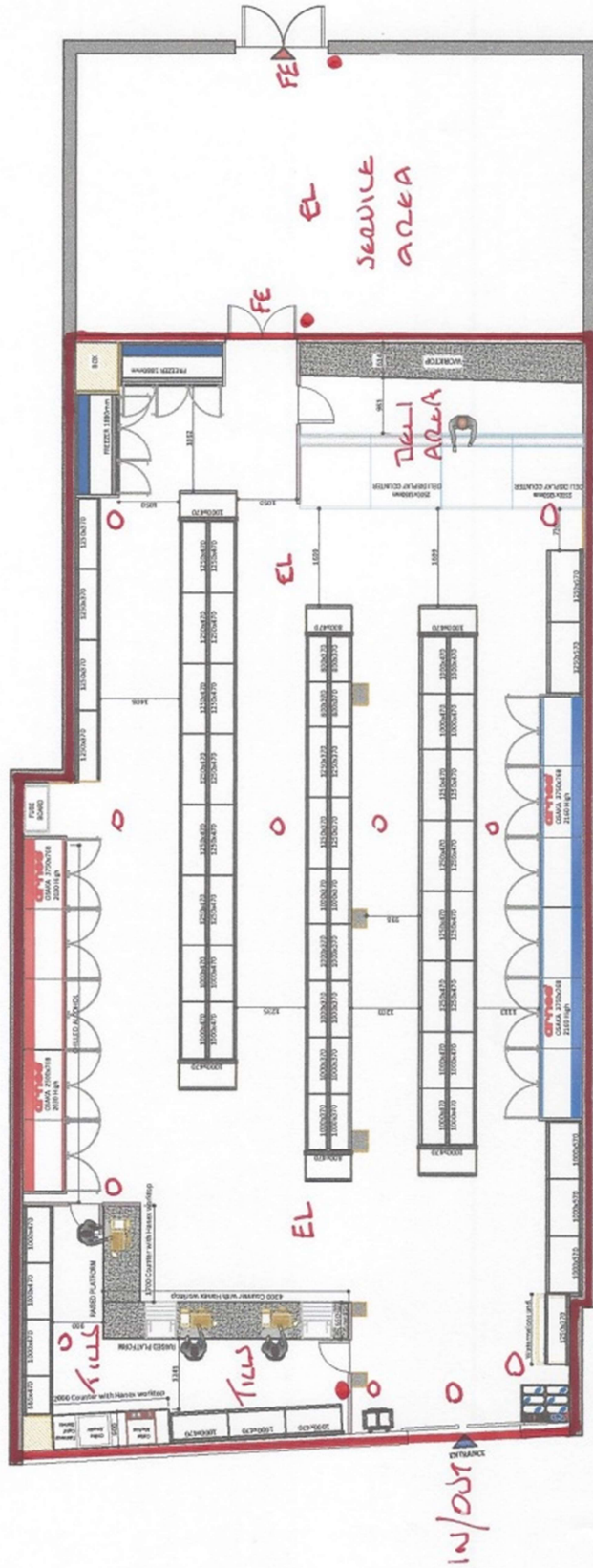
**However, this does not restrict the Sub-Committee’s power to attach conditions from the licensing authority’s pool of model conditions (amended or otherwise), to modify any conditions which have been proposed by the responsible authorities, or to compose their own conditions if they consider that they are appropriate, proportionate, justifiable, and within the applicant’s power to comply with.**

DRAFT

Annex 4 – Plans


Project: 067 Revision: 12

Allow a display throughout the store within the Red Border



MIESZKO FOOD CITY WATERLOO LTD  
259-261 STALBANS ROAD WATERLOO ONTARIO N2L 5B5

KEY:  
CCTV CAMERA ○  
EXIT LIGHT ●  
EMERGENCY LIGHT ●  
FIRE EXIT FE

 <p><b>RK Shoptitters</b> Retail Store Fit-Outs</p>		<p>PROJECT: 067 M. Bala Waterloo</p>	<p>DATE: 17/05/2021 DRAWING TITLE: Proposed Plan REVISION: 12 SCALE: 1/16 FORMAT: A3</p>	<p>GENERAL NOTES: All dimensions must be checked on site Store plan - Indicative only</p>
<p>9 UFFORD ROAD, HARROW MIDDLESEX, HA3 8PN</p>		<p>PROJECT NUMBER: 067/2021</p>	<p>SHOP AREA: 228.73 sq'</p>	